

If your application is officially submitted, and marked as "Submitted" on Naviance, you must fill out this form and turn into your guidance counselor for each school you are applying to. It is understood that the student is responsible for submitting the required test scores (SAT,ACT) to the college and is responsible for completing the FAFSA.

College Application Completion Form

- **Student Name:** _____
- **College/University:** _____
- **Application Type?** **Early Action** **Early Decision** **Regular Decision**
- **Application Deadline:** _____
- **How did you apply?** **Common App** **School's Website** **Other**
- **Do you want/need any letters of recommendation sent (other than your counselor)?**
 Yes **No**
 - **If so, how many letters are being sent with this application?** _____
 - **List the names of the teachers you want the letters from.**

Signature _____

Date _____

Counselor Use:

Date Form Was Received _____

Date Documents Were Sent _____

Additional Notes

