

## Naviance Family Connection Quick Guide

Talk to your student about how to log onto his/her Naviance account and explore it as a family. The school does not have access to passwords that students have chosen. If you are having problems logging into your account, ask your student to see either his/her counselor or Ms. Nguyen at the CCC.

### Naviance Family Connection Features

#### COLLEGE-RELATED FEATURES

Feature	Description	How to Access (all instructions start from the HOME page)
<b>SuperMatch</b>	Use different criteria to widen or narrow search results. When viewing a college profile, you can click on the tabs to learn more details about majors and degrees, financial aid, admission info, etc. You can save your searches for later reference.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>SuperMatch</i></li> </ol>
<b>Document Library</b>	Contains pdfs, presentations, and other files that can be downloaded as resources for the college application process.	<ol style="list-style-type: none"> <li>1. Start at the HOME page.</li> <li>2. On the top right hand side of the screen, click on <i>Document Library</i>. The Document Library is accessible only through this page.</li> </ol>
<b>Maps</b>	Visual maps of colleges that many M-A students have applied to, enrolled in, and more.	<ol style="list-style-type: none"> <li>3. Click on the <i>Colleges</i> tab.</li> <li>4. Click on <i>College maps</i>.</li> </ol>
<b>Summer Enrichment Opportunities</b>	A database of hundreds of summer programs and internships across the world. Use the drop-down menu to browse by category of interest, or do a keyword search. Be sure to go directly to the program's original website in order to get the most recent information.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>Enrichment Programs</i>.</li> </ol>
<b>Scholarship List</b>	Local, state, national, and college scholarship opportunities are listed here and updated regularly during the school year. Use the drop-down menu to browse by categories such as Athletic, Career-interest, Local and State, , etc. Click on column headers to sort entries by deadline, award amount, etc.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>Scholarship List</i>.</li> <li>3. For a video tutorial on how to search for scholarships on Naviance, go to these links: <a href="#">Scholarships Part 1</a>, <a href="#">Scholarships Part 2</a>.</li> </ol>
<b>National Scholarship List</b>	Naviance partners with another company called Sallie Mae which keeps a database of national scholarships. You may input your profile (GPA, test scores, interests, etc.) and it will search its database for scholarships that match your profile.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>National Scholarship List</i>.</li> <li>3. For a video tutorial on how to search for scholarships on Naviance, go to these links: <a href="#">Scholarships Part 1</a>, <a href="#">Scholarships Part 2</a>.</li> </ol>
<b>Tasks</b>	Not sure what you should be doing in order to graduate and apply to college? Check out the Tasks assigned to you by your counselor.	<ol style="list-style-type: none"> <li>1. Click on <i>About Me</i> tab.</li> <li>2. Click on <i>Tasks</i>.</li> </ol>
<b>Resume</b>	Record all your high school awards, activities, volunteer work, sports, etc. in Naviance here. Counselors rely on what you put here to help them write your recommendation letters, so make sure this is updated regularly. This feature also allows you to create printable versions of a resume for jobs and colleges.	<ol style="list-style-type: none"> <li>1. Click on <i>About Me</i> tab.</li> <li>2. Click on <i>Resume</i>.</li> </ol>
<b>Scattergrams or Graphs</b>	These graphs provide historical data on admissions results for M-A students in the last three years. (Data is self-reported by students.) They can be used to give you an idea of how competitive a school might	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>College Lookup</i>.</li> <li>3. Search for the college you want</li> <li>4. Click on <i>Graph</i>, which is right</li> </ol>

	<p>be for you. On the horizontal axis is the applicant average SAT score; on the vertical axis is the applicant average GPA. Your own GPA and SAT may be plotted with a red circle among the other points plotted. You may change the axes to represent weighted or unweighted GPA, and SAT or ACT scores.</p> <p>Note: for an applicant to be plotted on the graph, three data points of that applicant must be present: (1) an application result (accepted, denied, waitlisted, etc.) (2) a GPA, (3) a test score.</p>	<p>below the college contact information.</p> <p>5. Graphs are available only for colleges that have received M-A applications in the past.</p>
<b>School Statistics</b>	Summaries of data on M-A application results for individual colleges from 2009 and on. Includes average GPA and SAT scores for admitted applicants since 2009.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>College Lookup</i>.</li> <li>3. Search for the college you want.</li> <li>4. Click on <i>School Stats</i> which is under the college contact information.</li> </ol>
<b>Colleges I'm Thinking About</b>	Keep a list of colleges that you are considering. When you have finalized your list and are ready to begin your applications, transfer them to the <i>Colleges I'm Applying To</i> list.	<ol style="list-style-type: none"> <li>1. Click on the <i>Colleges</i> tab.</li> <li>2. Click on <i>Colleges I'm Thinking About</i>.</li> <li>3. Search for the college you want.</li> <li>4. Click on <i>Add to List</i>.</li> </ol>
<b>Colleges I'm Applying To</b>	This list allows your counselor to see what schools you are applying to, and it also allows them and your teachers to electronically submit recommendation letters, transcripts, secondary school reports, etc. (i.e. all necessary forms for your application) to your colleges. Only colleges in your "Colleges I'm Applying To" will be able to receive recommendation letters, transcripts, and other materials that counselors and teachers need to submit on your behalf, so make sure that this list is up-to-date, and to inform your counselor and teachers if you make any changes to this list	<ol style="list-style-type: none"> <li>1. Click on the "College" tab.</li> <li>2. Click on <i>Colleges I'm Thinking About</i>.</li> <li>3. Check the box next to any college in your "Thinking About" list</li> <li>4. Click on the button at the bottom of the list that says, "Move to Application List."</li> </ol>
<b>Financial Aid Resources</b>	Websites to help you learn more about financial aid and search for scholarships.	<ol style="list-style-type: none"> <li>1. Start at the HOME page (click on the home button at top left of screen).</li> <li>2. Click on <i>Financial Aid Resources</i> at menu on the left of the screen.</li> </ol>

#### CAREER-RELATED and OTHER FEATURES

Feature	Description	How to Access (all instructions start from the HOME page)
<b>Strengths Explorer</b>	A survey that helps you discover, explore, and apply your talents and strengths. Name, claim, and aim your strengths. This survey cannot be reset once you have started and completed it.	<ol style="list-style-type: none"> <li>1. Click on <i>About Me</i> tab.</li> <li>2. Click on <i>Strengths Explorer</i>.</li> </ol>
<b>Career Interest Profiler</b>	One of three different types of questionnaires that try to match your interests and strengths with possible careers.	<ol style="list-style-type: none"> <li>1. Click on the <i>Careers</i> tab.</li> <li>2. Click on <i>Career Interest Profiler</i>.</li> </ol>
<b>Cluster Finder</b>	One of three different types of questionnaires that try to match your interests and strengths with possible careers.	<ol style="list-style-type: none"> <li>1. Click on the <i>Careers</i> tab.</li> <li>2. Click on <i>Cluster Finder</i>.</li> </ol>